

**Approved by the decision of  
the meeting №11 Of the  
Scientific Council of  
Samarkand state University  
on may 31, 2019.**

## **THE CHARTER**

### **OF THE SCIENTIFIC COUNCIL OF SAMARKAND STATE UNIVERSITY**

This Regulation is developed in accordance with the Law of the Republic of Uzbekistan "About education" (Gazette of the Oliy Majlis of the Republic of Uzbekistan, 1997, № 225), "On the National Program of Personnel Training " (Gazette of the Oliy Majlis of the Republic of Uzbekistan, 1997, № 11-12, 295), the Law of the Republic of Uzbekistan "On standardization of the Academic Council of higher education", approved by the Order of the Ministry of higher and secondary special education of the Republic of Uzbekistan № 487 of December 3, 2011, About modification and additions in some resolutions of the Government of the Republic of Uzbekistan "No. 181 and the Resolution of the Ministry of Higher and Secondary Specialized Education, of the Republic of Uzbekistan of March 2, 2019" About execution of the resolution of the Cabinet of Ministers of the Republic of Uzbekistan of February 28, 201 No. 181 " and changes to some acts of the Ministry of Justice of April 1, 2019 No. 296 , which establishes the procedure for organizing the activities of the university council.

#### **I. General rules.**

1. Scientific Council of the University is organized for the consideration of the fundamental issues of educational, spiritual, educational, scientific, economic, business, organizational issues in accordance with the requirements of the Law of the Republic of Uzbekistan "On Education", "National Program of Personnel Training", in accordance with the present Regulations of Samarkand State University .

2. The scientific council consists of the rector of the university, the deans of the faculties, the deans of the faculties, the heads of independent organizations and networks of the university, the head of some chairs, heads of military departments, heads of departments of the university, heads of public organizations, The head of the center, the heads of the academic lyceums at the university will be included in their positions. In addition, other members of the Scientific Board are elected by secret ballot at the general assembly of faculty. The number of members elected from the academic staff to the university academic council is determined by the rector's order. The scientific council can include major scientists and experts working on specific issues. The term of office of the Academic Council is 5 years.

3. The structure of the scientific council is approved by the order of the university rector. At the beginning of each academic year, new members are elected or replaced by new members instead of members of the Academic Council for various reasons.

## **II. The scientific goals and objectives of the council.**

4. The purpose of the Scientific Council is to ensure the intellectual potential, scientific, pedagogical and other opportunities of the university community in ensuring the implementation of the tasks set out in the Law of the Republic of Uzbekistan "On Education" and the "National Program for Personnel Training", with excellent knowledge, qualifications, training of professionals.

5. Samarkand State University's Scientific Council:

- Under the National Training Program, it examines the strict implementation of the state educational standards, curricula and programs, and sets out recommendations and recommendations on priority issues;
- elaborates proposals on introduction of advanced foreign systems in management and education, aimed at ensuring the quality of educational and pedagogical, scientific research activities and competitiveness of the university;
- organizes systemic work to increase university involvement and initiative in extensive reforms in the country;
- identifies measures to increase the responsibility of the university administration for active participation in the reform process of higher education in the country;
- defines the necessary measures for the financial and economic independence of the university;
- the rector of the faculty on studying, scientific research and spiritual-enlightenment work, about academic lyceums, activity of scientific societies on the university, about acceptance of the acceptance commission, and also about the marketing service needs of the national economy for graduates, cooperation with customer organizations Commissions made by the commissions are responsible for reporting and making appropriate decisions;
- Discussion of the work done by university professors and teachers in collaboration with general, secondary, vocational education;
- reports on monitoring of job placement, based on the needs of the university graduates;
- receives information about university receptions;
- research and development, research and teaching staff, teaching staff of the teaching staff; - organizing and conducting training programs of the university;
- approves the annual and final curriculum of higher education, provides

financial and technical support and approves the results of the financial and economic activity;

- Makes decisions on the issues of opening or discontinuing faculties and departments, as well as on the establishment or suspension of training of new bachelor's and master's specialties, taking into account the proposals of marketing services;

- In accordance with the Regulation "On the order of recruiting pedagogues on a competitive basis to the higher educational institutions" conducts competitions for the position of the chair, competitions for professorial-teaching staff;

- Conducts the selection meeting for the position of the head of physical culture and sports chairs, with participation of the representative of the Ministry of Physical Culture and Sports of the Republic of Uzbekistan;

- The professor reviews the documents of the employees recommended for the degree of the associate professor and submits them for approval to the academic title in accordance with the established procedure;

- discusses and defines measures to ensure that university graduates and faculty members have the knowledge of foreign languages and build basic skills in computer technology, internet access;

- Provides the educational process with textbooks, discusses the issues of preparation and publication of new generation textbooks and manuals, monographs, and teaching-methodological complexes based on the application of innovative educational technologies;

- Approves the personal plans and theses of the proposed candidates for PhD, research supervisors and foreign academic advisors;

- recommends gifted students and faculty members to go to foreign higher education institutions through "El-yurt umidi" and other funds to pass training, internships;

- nominates candidates for the Presidential Scholarships and State Scholarships from among the talented students and masters of the University;

- in cooperation with the Fund "Healthy Generation" develops measures to improve students' physical education and health;

- The principal customer will discuss issues of development of corporate cooperation with organizations, enterprises and institutions, strengthening material and technical basis, completing and completing annual qualification practice of students and elaborating recommendations on their implementation;

- makes decisions on establishing partnerships with foreign higher educational institutions;

- Reports of professors and teachers who are abroad on scientific journals;

- Making decisions on opening branches of the department, establishing contacts with higher educational institutions of foreign countries, jointly with branch institutes of the Academy of Sciences;

- recommends creative holidays for completion of research, textbooks and monographs;

- adopts consensual decisions that listen to the reports of managers of small businesses, firms and courses involved in educational services;

- provides information on the technical aspects of technical safety of

university

staff;

- defines measures to improve the safety of the university students, masters, professors, teachers, staff and occupational safety;
- discuss reports on execution of various programs nationwide, adopted by the Presidential Decrees, Higher Education Decrees, Governmental Decrees and the date of publication in the Republic of Uzbekistan and make appropriate decisions.

### **III. Organizing the Scientific Council.**

3.1. The Scientific Council carries out its activity in accordance with the plan for each academic year in June. The Academic Council approved by the Rector of the University after review by the members of the Academic Council.

3.2. Issues related to the university's jurisdiction to be considered by the Council are based on the University Labor Regulations.

3.3. The Scientific Council secretary is responsible for coordinating the preparation and conduct of the Academic Council meeting. The secretary of the scientific council organizes all the work on preparing the reference and draft dossier on the agenda of the Academic Board meeting, informing the members of the Scientific Council and the proposed staff, and timely delivery of the decisions of the Academic Council. Informs the rector about the implemented works.

3.4. The issues discussed at the meetings of the Academic Council of the University, in accordance with the approved work plan, are made by the vice-rectors, deans of faculties, heads of departments, in the absence of them (on the basis of the order-based business trip and on vacation), their assistants.

3.5. The agenda of the Academic Council's meeting, in accordance with the plan, is prepared 15 days prior to the date of the meeting with the approval of the rector and notified to the responsible departments. The members of the Scientific Council are distributed by the secretary of the Academic Council five days prior to the meeting. If necessary, additional issues on the agenda of the Academic Board meeting may be submitted to the Rector 2 days prior to the next meeting.

3.6. Decisions of the Academic Council on all matters relating to academic, scientific, research, spiritual, educational and organizational matters of the University are adopted by the majority of votes in the open voting procedure. The meeting of the Academic Council is valid only if two thirds of its members are present.

3.7. Resolutions on professions and teaching staff positions, as well as on the selection of candidates for professors or associate professors, are accepted in the prescribed manner by secret ballot.

3.8. Decisions of the Council come into force after signing by the university rector.

3.9. The meeting of the Council is formalized by the protocol. The protocols are signed by the Chairman and the Scientific Secretary.

3.10. The Chairman of the Council regularly inspects the execution of the decisions of the Board and informs the members of the Board of their results.

#### **IV. Responsibility and execution of decisions of the Academic Council.**

4.1. A copy of the minutes prepared for "execution" is distributed among the vice-rectors, deans of faculties, and responsible staff.

4.2. The Scientific Council Secretary informs the members of the Scientific Council about the implementation of the decisions, which are made in accordance with the plan.

4.3. The brief reports on the decisions of the Academic Council shall be submitted to the Academic Council by 25th of each month and at the 25th of the last month of the quarter following the discussions of the Faculties.

4.4. Implementation of the decisions of the Academic Council on the basis of the Order of the Ministry of Higher and Secondary Special Education, prepared on the basis of the Standard Instruction, approved by the Resolution of the Cabinet of Ministers of the Republic of Uzbekistan dated March 28, 1999, № 140, the Resolution of the Cabinet of Ministers № 12 from 12 January 1999 "On further strengthening of executive discipline" Is strictly adhered to.

4.5. Individuals responsible for the authenticity of the documents submitted for consideration of the scientific council, the persons who have drafted their draft for the accuracy of the information and other materials, or responsible officials (pro-rectors, deans of faculties, heads of divisions, etc.) are personally responsible.

4.6. On the basis of an order of the rector disciplinary measures are applied to responsible persons who have committed a gross violation of Executive discipline without valid reasons.

4.7. The Samarkand State University Charter is based on the Samarkand State University regulations and the internal procedures of the Samarkand State University.

#### **The council membership of Samarkand State University**

<b>№</b>	<b>Full name</b>	<b>Position</b>	<b>№</b>	<b>Full name</b>	<b>Position</b>
1	Khalmuradov Rustam Ibragimovich	-Chairman of the council, rector	33	Jurakulova Dilfuza Mavlonova	- Dean of the faculty of history
2	Eshtayev Alisher Abduganiyevich	-Vice-rector for youth affairs	34	Avanesova Nona	- Professor of the Department of Archeology
3	Soliyev Akhmadjon	-Vice-rector for Educational Affairs	35	Mamarahimov Holmumin	- Associate Professor of History of Uzbekistan

4	Khushvaktov Khakim	-Vice Rector for scientific work and Innovation	36	Kipchoqov Bakhodir	- Dean of the Faculty of Physical Culture
5	Rakhmonov I. U.	-Vice- rector for Economics and Finance	37	Eshnazarov Jurakul	- Head of the Department of Theory and Methods of Physical Culture
6	Nosirov Mukhtor	-Vice- rector for external cooperation	38	Yusupov Donoqul Irgashevich	- executive director of "Talaba Sport Klubi"
7	Tukhtayev Hayrulla	- Chairman of the Committee of the Unified Trade Union of the University	39	Mahmatmurado v Shavkat	- Dean of the Faculty of Pedagogy
8	Boltaev Mardonkul	- Scientific Secretary of the Council	40	Urunov Abdukhilil	- Head of Labor Education Department
9	Pardaev Islam	- Head of Internal Control and Monitoring Department	41	Nuriddinova Maysara	- Professor of the Department of Primary Education Methods
10	Alikulov Begali Saydullaevich	- Head of educational- methodical department	42	Absanov Ahmad	- Dean of the Faculty of Physics
11	Jurakulov Mavlon	Chairman of the council of elders	43	Kuvandikov Oblakul	- Professor of the Department of General Physics
12	Nizomova Nigora Nematovna	Head of magistracy Department	44	Kodirov Mumin	- Head of the Department of Astronomy
13	Tukhlieva Sharofat Bektosh kizi	- chairman of the primary organization of the Women's Committee	45	Haydarov Bakhtiyor	-Dean of the Faculty of preschool Education
14	Atakhadzhaeva Dilyara Hashimovna	- Head of Personnel Department	46	Kozimov Javodbek	- Associate professor of music education
15	Kurbanniyozov Safarboy	- Chairman of the Public Council	47	Taylanova Shohida	- Head of the Department of Pedagogy and Psychology of Preschool Education
16	Kuliev Komil -	Head of education quality control Department	48	Boboyorov Abdusattor	- Dean of applied mathematics and informatics faculty
17	Abbosov Subhon Burhonovich	- Head of the regional center of training and retraining	49	Jumanov Isroil	-Head of the - Information Technology Department
18	Abdullaeva	Dean of the faculty of	50	Khuzhayorov Bakhtiyor	- Head of the department

	Albina Suratovna	Russian Philology			of mathematical modeling
19	Ryasnyanskaya Raisa	Associate Professor of Russian linguistics	51	Safarov Bakhodir	- Dean of Faculty of Economics and Business
20	Ishniyazova Shakhnoza	- Head of the Department of Russian and Foreign Literature	52	Usmanova Dilafruz	-Head of the department of management staff and business
21	Keldiyorov Khudayor Otamurodovich	- Dean of the Faculty of Biology	53	-	
22	Hodjaev Jurakul	- Professor of botany department	54	Musulmonov Noryigit	- Dean of the Faculty of Chemistry
23	Jabborov Abdurashid	- Head of Zoology Department	55	Muhammadiyev Nurali	- Head of the Department of Physics and Colloid Chemistry
24	Begmatov Akram	- Dean of the Faculty of Mechanics and Mathematics	56	Murodov Kadir	- Associate Professor of Analytical Chemistry Department
25	Lakayev Saidahmad	- Head of the Department of Mathematical Physics and Functional Analysis	57	Mirzaev Rakhmatilla	- Dean of the Faculty of Psychology and Social Sciences
26	Hasanov Aknazar	- Head of Differential Equations Department	58	Yaxshilikov Juraboy	- Head of the Department of Philosophy
27	Eltazarov Jo'liboy	- Dean of the Faculty of Philology	59	Aymatov Aminjon	- Associate professor of social sciences department
28	Muhiddinov Muslihiddin	- Professor of the Department of history of classical literature	60	Umidullaev Shukhrat	- dean of the faculty of special correspondence education
29	Hamrayev Jumakul	- Head of the Department of Tajik Language and Literature	61	Rahmonov Muhiddin	- head of the military department
30	Ibragimov Lutfullo	- Dean of the Faculty of Geography and Ecology	62	Tukhtayev Husan	-Leader of the primary organization of the Youth Union
31	Khalikulov Shodi	- Head of Hydrometeorology Department	63	Umarov Azamat Mardonovich	- Director of academic lyceum
32	Abulkosimov Ali	- Professor of the Department of Hydrometeorology			

